

Privacy Statement. *Please carefully read this Statement.*

Last Updated: October 1, 2020

OEG LLC ("us," "we," "our") is committed to protecting your privacy. This Privacy Statement describes the privacy practices of OEG LLC and our responsibilities for collecting and maintaining certain information we collect about you. Our Services are intended for and directed to adults eighteen years of age and older (18 years +).

1. This Privacy Statement ("Statement") applies to our websites, products, and services (collectively, "Services").

We use information provided by you to deliver our Services, operate our business, and help in making our Services more useful and valuable to you. We do not sell or share your Personal Information with third parties without your consent.

2. By accessing our Services, we may collect information which can be used to identify you ("Personal Information"), such as your name, billing address, email address, phone, username and password.

We collect information when you register or open an account, sign in, purchase a Service, use a Service, call us for support, or provide feedback to us. We collect content that you may provide when you interact with our Services including usage information ("Usage Data"), such as Internet Protocol ("IP") addresses, log files, unique device identifiers, pages viewed, browser type, any links you click on to leave or interact with our Services, and other usage information collected as you progress through a digital learning course.

We may use service providers to supplement the Personal Information you provide (e.g., validate your mailing address) to help us maintain the accuracy of your data and provide you with better service. Our Services may change over time and we may introduce new features that may collect new or different types of information.

3. We may use your information, including your Personal Information, to:

- a. Register your account and to communicate important information to you.
- b. Operate our business, provide you with support related to our Services and help in determining how you interact with our Services.
- c. Gather information about your computer configuration to help us resolve questions you may have about our Services.
- d. Help us protect our Services, including combating fraud and protecting your information.
- e. Personalize or customize your experience, develop new features, and to improve the quality of our Services.
- f. Anonymously benchmark your performance against your peers, competitors and industry, only in a way that would not allow you or any other person to be identified.

4. From time to time, we may need to share your Personal Information. If so we will provide you with notice and the opportunity to choose when your Personal Information may be shared with other third parties. This information includes:

- a. Sharing Personal Information and Usage Data, with third party service providers who provide and perform functions that enable us to provide our Services and help us operate our business, (for example, fraud detection and prevention, customer care, analytics).
- b. Our contracts with these third party service providers require them to maintain the confidentiality of the Personal Information we provide to them, only act on our behalf and under our instructions, and not use Personal Information for purposes other than the product or service they're providing to us or on our behalf.
- c. Sharing information with the courts, law enforcement agencies, or other government bodies when we have a good faith belief we're required or permitted to do so by law, including to meet national security or law enforcement requirements, to protect our company, or to respond to a court order, subpoena, search warrant, or other law enforcement request.
- d. Sharing Personal Information and Usage Data when we believe it is appropriate to enforce or apply our products' Terms of Service and other agreements; or protect our rights, property, or safety, our Services, our users, or others. This includes exchanging information with other companies and organizations for fraud protection and credit risk reduction. This does not include selling, renting, sharing, or otherwise disclosing Personal Information of our customers for commercial purposes in violation of the commitments set forth in this Privacy Statement.

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- e. Sharing your information with credit bureaus, consumer reporting agencies, and card associations. Late payments, missed payments, or other defaults on your account may be reflected in your credit report and consumer report. We may also share your information with other companies, lawyers, credit bureaus, agents, government agencies, and card associations in connection with issues related to fraud, credit, or debt collection.
 - f. If we sell, merge, or transfer any part of our business, we may be required to share your information. If so, you will be asked if you'd like to stop receiving promotional information following any change of control.
5. You can view and edit your information online through your OEG Service. In connection with your right to manage your Personal Information you provide to us, you may access, update, change, correct or request deletion of your information either through the Service or through our customer support. You can reach our customer support by using the contact information provided in the "Contact Us" section of this site.
 6. You have choices when it comes to receiving marketing communications from us. However, if you choose not to receive marketing communications from us, we will continue to send you mandatory service or transactional communications. If you no longer wish to receive these messages you can click the "unsubscribe" link in the email or newsletter you received.
 7. OEG and our service providers may use commonly-used tools to recognize your visit and track your interactions with our Services such as cookies, web beacons, pixels, local shared objects, and similar technologies (collectively, "Cookies"). This tracking may be necessary in order for us to provide you the Service you requested. It is also useful to combine Usage Data collected from Cookies with that of other customers to improve the user experience. You have control over some of the Usage Data we collect from Cookies and how we use it. Information on changing your browser settings to opt out of Cookies can be found in your browser settings.
 8. In accordance with and as permitted by applicable law and regulations, we will retain your information as long as necessary to serve you, to maintain your account for as long as your account is active, or as otherwise needed to operate our business. When you close your account, we may continue to communicate with you about our Services, give you important business updates that may affect you, and let you know about products and services that may interest you, unless you have opted out of receiving marketing communications.

We will retain and use your information as required by applicable regulations and our records and information management policies to comply with our legal and reporting obligations, resolve disputes, enforce our agreements, complete any outstanding transactions and for the detection and prevention of fraud.
 9. As required by applicable law, you may contact us to confirm whether we maintain, or process on behalf of a third party, any of your Personal Information and to review it in order to verify its accuracy and the lawfulness of our processing of such Personal Information. Where you have determined that the Personal Information we collected about you is inaccurate or processed in violation of applicable law, you may also request that your Personal Information be corrected, amended, or deleted. Requests for access to your Personal Information and to have it corrected, amended, or deleted should be sent to support@oegllc.com.
 10. If you have questions or complaints regarding our Privacy Statement or practices, please contact us using the information in the "Contact Us" tab of this site.

If we make material changes to the way we process your Personal Information, we will provide you notice via our Service or by other communication channels, such as by email or community post. Please review any changes carefully. If you object to any of the changes and no longer wish to use our Services, you may close your account(s). All changes are effective immediately upon posting and your use of our Service after a notice of material change or posting of an updated Privacy Statement shall constitute your consent to all changes.